



Tickets for Kids Charities Agency Tips

How to request tickets like a pro and avoid amateur mistakes

1. Sign in!

Go to www.ticketsforkids.org and click "TFK Login" in the upper right hand corner.

Tip: Make sure you type user names and passwords exactly, as they are case-sensitive!

2. Click "Available Events"

Tip: Did acknowledgement forms pop up that need to be completed? Fill these out ASAP or future requests may be denied.



Our agency has not completed the Acknowledgment Form(s) for the following event(s). Please click on "Form" to complete.

Event	Date	Tickets Approved	Acknowledgment Letter
Carnegie Science Center	5/12/2009	5	* Form
Pittsburgh Zoo & PPG Aquarium	5/27/2009	14	* Form
Phipps Conservatory	5/27/2009	5	* Form

3. Find your event

Click "New Events" if you are looking for an event that is *date-specific* (e.g. a particular performance date of a Disney on Ice show).

Click "Any Time" for events that are *ongoing* (e.g. the Museum)

Then click, "Find Event." Scroll through the list and choose your event. Then click the "Request" button to the right of your desired event.

If your event is not listed under New Events or Any Time, then click "Event Not Listed Request."

Tip: Remember, you may request any event, even if it hasn't been mentioned in our upcoming events emails!

